

POTTER COUNTY
COMMISSIONERS' COURT AGENDA
OCTOBER 27, 2014

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, OCTOBER 27, 2014, AT 9:00 A.M. IN THE POTTER COUNTY COMMISSIONERS' COURTROOM, LOCATED AT 500 S. FILLMORE, ROOM 106, AMARILLO, POTTER COUNTY, TEXAS.

1. **APPROVAL OF MINUTES:** Approval of the minutes from the October 13, 2014, Potter County Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of October 8, 2014, through October 22, 2014. [Hood]
3. **BUDGET AMENDMENT:** To consider and act upon a budget amendment for the 2014-15 fiscal year. [Hood]
4. **TREASURER'S REPORT:** To recognize the following:
 - a. Monthly Treasurer's Report. [Jennings]
 - b. Quarterly Investment Report. [Jennings]
5. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
6. **CHAPTER 59 ASSET FORFEITURE REPORT:** To request the Auditor's office to audit the Chapter 59 funds for the 47th District Attorney and for the Sheriff as required by Article 59.06 of the Code of Criminal Procedures. [Hood]
7. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
8. **RESOLUTION-TEXAS HOME AND HOSPICE CARE MONTH:** To consider and act upon adopting a resolution in support of November as "Home Care and Hospice Month." [Kemp]

9. **FORMAL BID #1096-14:** To consider and act upon awarding Formal Bid #1096-14, Mobile Command Trailer, to North American Custom Specialty Vehicles, LLC, as the lowest responsive bid, in the amount of \$150,000.00. Funds to be used from Sheriff's Office forfeiture. [Harder, Thomas]
10. **FORMAL BID #1097-14:** To consider and act upon awarding Formal Bid #1097-14, Potter County Vehicles, to Caldwell Country Chevrolet, as the lowest responsive bid, in the amount of \$261,168.00. Funds budgeted in the 2014/2015 fiscal year. [Harder, Thomas]
11. **PROFESSIONAL SERVICES:** To consider and act upon approving a contract with Architexas for the design services for the Santa Fe Building terra cotta project. Funds budgeted for task 1 and 2 in the 2014/2015 budget year. This is an exemption from competitive bid as a professional service. [Harder, Head]
12. **EQUIPMENT REPAIR/REPLACE:** To consider and act upon replacing a laptop (PC#20014) that is unrepairable. Funds to be taken from equipment repair and replacement. [Harder, Simms]
13. **EQUIPMENT PURCHASE:** To consider and act upon the following:
 - a. The purchase of a 2015 ATV for the Sheriff's Office in the amount of \$10,937.50 from Altus Motorsports. Funds budgeted in the 2014/2015 fiscal year. [Harder, Thomas]
 - b. The purchase of a server for Records Management in the amount of \$22,105.13 from Dell utilizing DIR Contract # DIR-SDD-1051. Funds budgeted in the Records Management Fund 2014/2015 fiscal year. [Harder, Hanna]
 - c. The purchase and installation of three boilers in the Santa Fe Building from Allen's Tri State Mechanical in the amount of \$49,285.24 from Potter County Contract #1047-12. Funds budgeted in the 2014/2015 fiscal year. [Harder, Head]
14. **VEHICLE ADDITION:** To consider and act upon adding a forfeited vehicle to the County inventory for use by the Sheriff's Office in undercover operations. [Harder, Thomas]
15. **WALNUT HILLS SUBDIVISION:** To consider and act upon establishing an additional route into Walnut Hills for emergency vehicles and other traffic. [Kelly]
16. **FORFEITURE FUND – CONSTABLE PRECINCT 2:** To consider and act upon creating a special fund for forfeitures shared by the Potter County Attorney for assistance in certain cases under Code of Criminal Procedure Chapter 18 and to establish a budget for these funds. [Jackson]

17. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
 - A. **ELECTIONS ADMINISTRATION:** The employment of Robbin Ramirez, Deputy Clerk effective 10/23/14.
 - B. **FACILITIES MAINTENANCE:** The employment of Esther Marie Scheller, Custodian I, effective 11/1/14.
 - C. **FACILITIES MAINTENANCE:** The employment of Wanda May Nelson, Custodian I, effective 11/1/14.
18. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
19. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
20. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
21. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.

**ARTHUR WARE
POTTER COUNTY JUDGE**